

**NORTH EAST DERBYSHIRE DISTRICT COUNCIL**

**RECORD OF DECISION TAKEN BY THE  
Executive Director - Operations**

**29<sup>th</sup> June 2016**

**Acquisition of Enhanced Software for Revenues and Benefits Service**

<b>Authority for decision</b>	<b>Decision</b>	<b>Reasons</b>	<b>Alternative options considered and rejected</b>	<b>Conflicts of interest and any dispensation</b>
<p><b>Cabinet at its meeting of 4<sup>th</sup> May 2016 agreed : “That delegated powers be granted to the Executive Director – Operations in consultation with the Portfolio Member to agree final contractual terms following the resolution of outstanding matters of detail.”</b></p>	<p><b>Consideration has now been given to the contractual conditions and officers are satisfied that outstanding matters of detail have been clarified and resolved. Accordingly officers are now in the process of actioning the delegation and agreeing contractual terms.</b></p>	<p><b>The benefits that would arise from acquiring the enhanced software as part of a Derbyshire wide consortium were set out within the original report. These included an improved service to local residents, increased levels of income and the potential for securing efficiencies in the service.</b></p>	<p><b>The main option would be not to acquire the system which would mean that the benefits identified in the original report would not be achieved. Given that the benefits clearly outweigh the associated costs a decision not to implement the new software is not considered to be appropriate.</b></p>	<p><b>None</b></p>

Please complete the following where relevant:

<b>Key Decision?</b>	<b>Confidential/ Exempt (if yes, please state paragraph)?</b>	<b>Do General Exception or Special Urgency Rules apply to this decision?</b>	<b>Consultation has taken place with the Section 151 &amp; Monitoring Officer?</b>	<b>The Leader, Deputy Leader or relevant Portfolio Member have been consulted?</b>
No	No	No	Yes	Yes

Authorising Signature:  .....

Job title: Executive Director Operations.....

**To be completed by PA to Director of Transformation:**

Unique Reference Number: ... DD/079/16/BM.....

Date decision may be implemented following call in (if necessary): .....

Circulation to:

- Councillors
- Chief Executive
- Monitoring Officer
- Section 151 Officer
- Scrutiny Officer
- Internal Audit